



**DIXON-WARREN
& ASSOCIATES**

CORPORATE PROFILE

2025

OUR VISION

Our vision is to become Botswana's leading independent professional services firm providing world class tax, advisory and accounting services.

We are regulated by BICA as a registered non-audit services firm (Member Firm No. MeFBW22008).

BACKGROUND

Logoano (Pty)(Ltd), trading as Dixon-Warren & Associates ("DWA" or "the firm") was established on 1 October 2018 by Nigel Dixon-Warren to provide bespoke tax, corporate advisory and fiduciary services in the Botswana market. Prior to Establishing DWA, Nigel was the managing partner of KPMG in Botswana where he spent almost 25 years.

Since its commencement, the firm has built capacity in our core disciplines of taxation, insolvency, corporate finance, accounting and company secretarial services with a head count, including our esteemed associates, of over 10 experienced professionals and support personnel.

Memory Gideon, an experienced tax and insolvency professional, together with Amanda Evans, an experienced office manager, provide operational support to the Directors and senior Associates.

OUR ASSOCIATES

We are proud to work with the following associates:

TAX MATTERS

- Terry Brick (formerly Director of Tax, Deloitte)
- Gladys Makachiwa (formerly Senior Tax Manager, EY)
- Keotshepile Jansen (experienced tax practitioner)
- Tumelo Rannau (experienced tax practitioner)

COMPANY SECRETARIAL MATTERS

- Olivia Britz (seasoned Company Secretarial Practitioner)
- Candice Muir (experienced Company Secretarial Practitioner)

ADVISORY AND ACCOUNTING

- Freddie Els (former senior audit partner, Deloitte)



- Oteng Keabetswe (seasoned corporate finance professional)
- Kim Anderson (seasoned financial and management accounting practitioner)

We also have strong relationships with various local and international firms where our clients require assistance with other services such as legal, international taxation, cross-border insolvency, corporate advisory, financial planning and investment advice.

OUR ENVIRONMENT

We are located at Ground Floor, Independence Place, Plot 203, Independence Avenue, Gaborone.

We operated a collaborative model for resourcing requirements by leveraging on our 30 years' experience in the Botswana market and elsewhere. We have a number of external associates to ensure services are delivered to international standards.

OUR SERVICES

We provide our clients with personalised, efficient and context driven professional services in the following areas:

Accounting & Compliance	Fiduciary	Corporate & Tax Advisory
management accounting	independent directorship / trustee / executor services	tax advisory and dispute support
payroll	Insolvency, debt recovery and business continuity services	structuring and restructuring
financial statement compilation	independent expert services	transfer pricing
tax compliance / management services	succession planning	transaction advisory
company secretarial including formation	registered office / document custody services	governance advisory

Dixon-Warren & Associates – Tax and advisory services

2025 STANDARDIZED FEES

Service	Fee
Registration – Corporate Income Tax, PAYE and OWHT	3,000.00
Registration – Individual Income Tax	1,500.00
Registration – Value Added Tax	3,000.00
Registration – BURS Customs Management System	5,000.00
Registration for e-services	500.00
Annual Income Tax Return and Maintenance (Corporate)	8,500.00
Annual Income Tax Return and Maintenance (Individual)	5,000.00
Annual PAYE Tax Return (Corporate)	1,950.00
Annual OWHT Tax Return (Corporate)	1,950.00
Periodic VAT Returns (monthly / bi-monthly)	1,350.00
Monthly PAYE Returns	800.00
Periodic OWHT Returns (as and when required)	800.00
NIL Tax Return submission (all taxes)	500.00
Compilation of Annual Financial Statements in accordance with IFRS for SME	9,500.00
Compilation of Annual Financial Statements in accordance with IFRS (full scope)	17,500.00
Annual Fiduciary Appointments (retainer fee for each appointment as Director / Public Officer / Resident Agent / Trustee)	11,000.00

STANDARD PROFESSIONAL HOURLY RATES

Time based assignments

Level	From	To
Directors	4,000.00	4,500.00
Senior Consultants	3,500.00	4,000.00
Seasoned Consultants	2,250.00	3,250.00
Consultants	1,250.00	2,000.00
Professional Assistants	350.00	900.00

The above fees and rates are quoted in Botswana (BWP) Pula and exclude VAT @ 14% where applicable.

CONTACT DETAILS

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